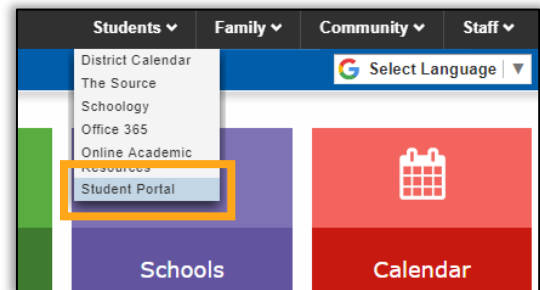# HOW STUDENTS ACCESS NAVIANCE

Students in grades 6 – 12th have access to Naviance, the district's online college and career planning tool. Students access Naviance through the district's student portal.

HOW DO STUDENTS ACCESS NAVIANCE DURING THE SCHOOL DAY:

1) Log into a district computer (desktop or laptop) with their student username and password.

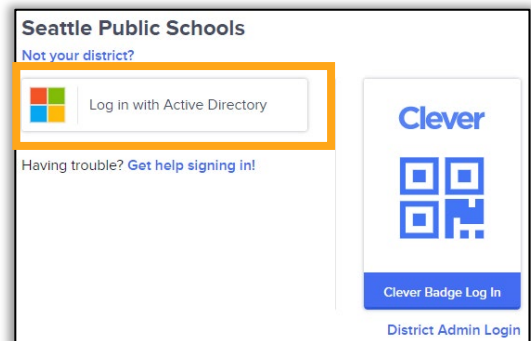2) Open a web browser and go to the district's home page at www.seattleschools.org.

3) At the top of the home page is the **Student** menu

   Click to open the menu and click on **Student Portal**.

   The portal uses Clever – a technology that offers single sign-on (SSO), which grants students access to all their learning applications with a single set of credentials.

4) Sometimes the Clever login page displays after clicking **Student Portal**.
   - If it **does not** display, go to step 6.
   - If it **does** display, do the following:

   On the Clever login page, click **Log into Active Directory** to display the Seattle Public Schools login page. Continue to step 5.

5) On the Seattle Public Schools login page, enter your student **username** followed by **@seattleschools.org**, your **password**, and click **Sign in**.

   Example username: 1username@seattleschools.org

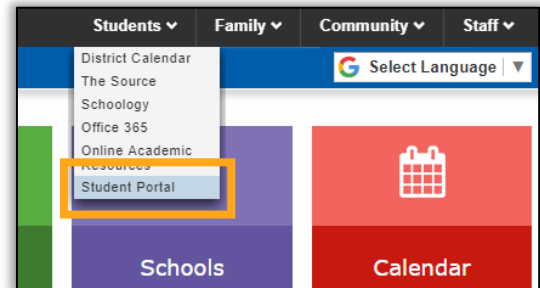6) When the student portal opens, click on the Naviance icon to open Naviance.

Naviance

HOW DO STUDENTS ACCESS NAVIANCE WHEN THEY ARE NOT AT SCHOOL:

1) Open a web browser and go to the district's home page at www.seattleschools.org.
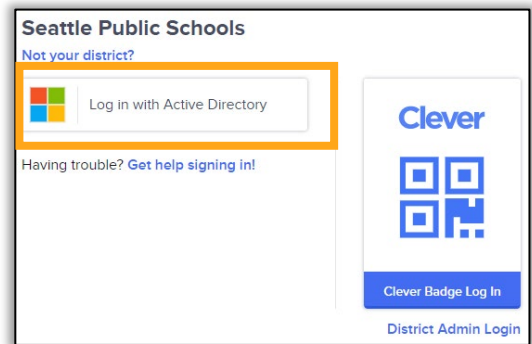
2) At the top of the home page is the **Student** menu

   Click to open the menu and click on **Student Portal**.

   The portal uses Clever – a technology that offers single sign-on (SSO), which grants students access to all their learning applications with a single set of credentials.

3) On the Clever login page, click **Log into Active Directory** to display the Seattle Public Schools login page.

4) On the Seattle Public Schools login page, enter your student **username** followed by **@seattleschools.org**, your **password**, and click **Sign in**.

   Example username:
   1username@seattleschools.org

5) When the student portal opens, click on the Naviance icon to open Naviance.

Naviance